



Supporting practical science, D&T and art

- in schools and colleges

CLEAPSS® Units 5&6 Chiltern Court, Asheridge Rd, Chesham, Bucks. HP5 2PX

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Director: Steve Jones

CLEAPSS Senior Adviser: Physics & Radiation Protection Advice Service manager

Job specification

14th October 2024

Post	Senior Adviser Physics & Radiation Protection Advice service manager; at CLEAPSS.
Scale	Soulbury range 16 – 19 (£61,106 - £65,097)
Location	CLEAPSS. Units 5 & 6 Chiltern Court, Asheridge Rd, Chesham. Bucks. HP5 2PX.
Reporting to	The Director
Responsible for the work of	Oversee the work of the Physics team including the part time senior adviser, the consultant physics adviser and the badged trainers (currently 5 - delivering CLEAPSS training courses)

Main activities and responsibilities

- 1 To develop CLEAPSS services and resources to support and encourage high quality and effective practical work in school physics.
- 2 To respond to enquiries to the CLEAPSS *Helpline*, by telephone and email.
- 3 To develop and deliver training in aspects practical physics and associated health and safety for teachers, technicians and local authority officers. To address occasional meetings on the same or related issues.
- 4 To update and revise current CLEAPSS guidance on physics topics as well as produce new resources as appropriate, to keep CLEAPSS members, teachers, technicians, local authority officers, and others, informed and up-to-date.
- 5 To represent the interests of schools on various regional and national bodies (for example DFE, HSE, BSI).
- 6 To maintain links with other organisations working to support the teaching of practical physics in schools (eg IoP, ASE)
- 7 To evaluate equipment and resources and, where appropriate, to liaise with manufacturers and suppliers over the operation, safety, educational value and efficient functioning of equipment and other resources.
- 8 To carry out necessary research including reviewing publications to keep informed of legal and other developments relevant to the teaching of science specifically in physics related topics.
- 9 To act as lead for the CLEAPSS Radiation Protection Advice Services
To include:
 - Acting as a point of contact for the team of consultant Radiation Protection Advisers
 - Delivering training for Radiation Protection Officers from Local Authorities and other RPA service brokers
 - Delivering training for Radiation Protection Supervisors from schools
 - Working with the CLEAPSS administration team to monitor the membership and operation of the CLEAPSS RPA services
- 10 Work with the physics team to oversee the delivery of RPS and RPO courses by the physics badged trainer team. (There are currently 5 trainers offering three courses).
To include:
 - Developing and agreeing the content of the courses offered (online and face to face)
 - Acting as the point of contact for radiation protection advice queries raised by the trainers.
 - Liaise with the administration and courses teams to secure effective delivery of the RPS & RPO courses
 - Work with the office manager to oversee administrative support for the RPA service