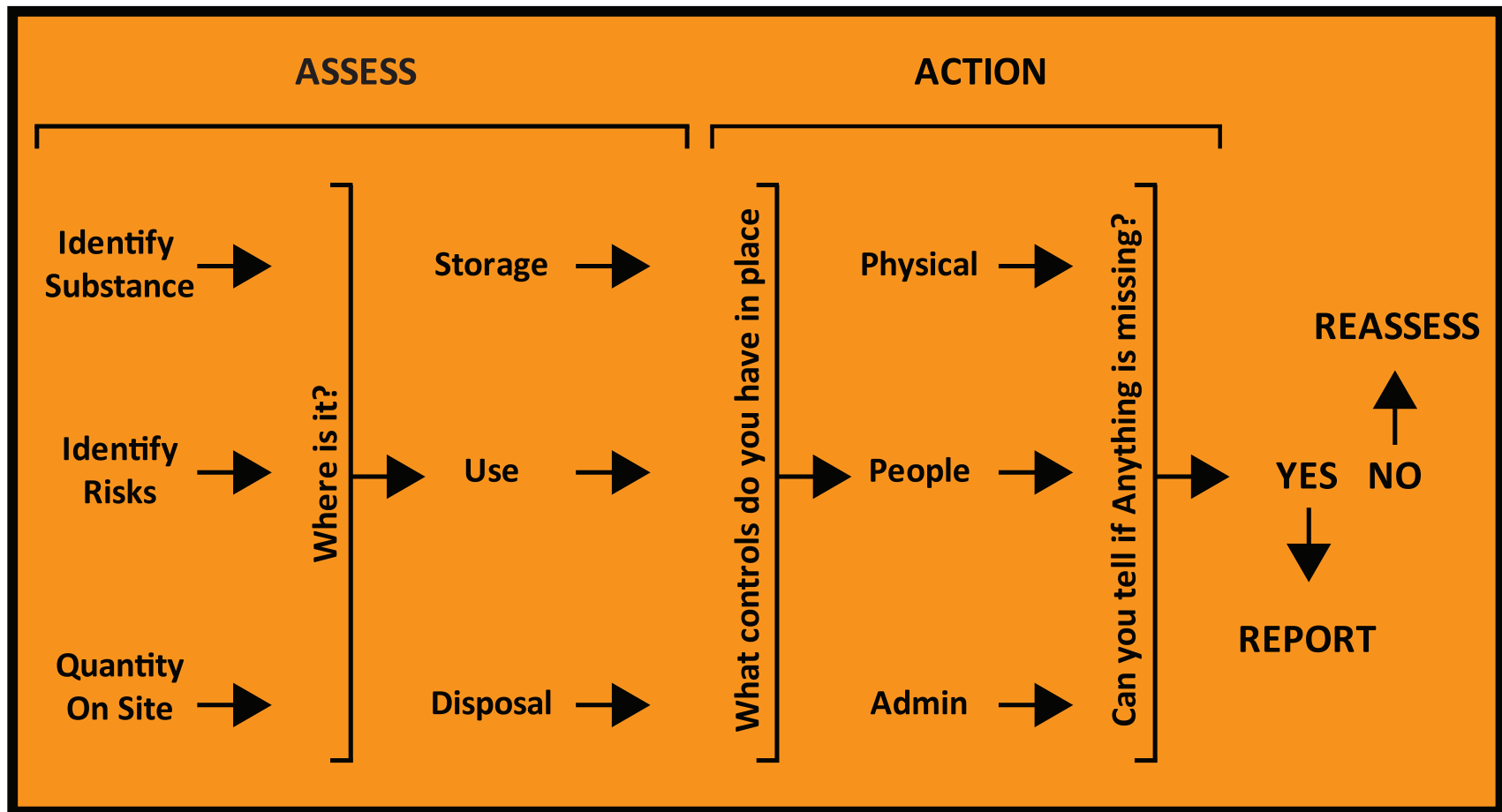


Daily/Weekly Self Assessment Tool



ASSESS

Identify the hazardous substances you have on site whether in storage, in use or awaiting disposal.



Identify the hazards associated with such substances and how they must be stored, used or disposed of.



Maintain records of how much you have of which substances whether in storage, use or awaiting disposal.

ACTION

What type of physical security measures are in place to reduce unauthorised access.



Do you restrict the access to hazardous substances to only trained and competent staff.



Maintain regular audits and records of how much you have and where it is kept.

REPORT

REPORT any breaches or attempted breaches of security / theft of hazardous materials.



REPORT any unusual behaviour of staff members or customers relating to hazardous substances.



REPORT any missing substances or suspicious behaviour to the number below IMMEDIATELY.

Local Police Number: