



# Supporting practical science, D&T and art

- in schools and colleges

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Director: Steve Jones

## CLEAPSS Adviser

### Job specification

March 2017

<b>Post</b>	Chemistry Adviser at CLEAPSS
<b>Scale</b>	Soulbury range 13 – 16
<b>Location</b>	CLEAPSS, based at Brunel University, Uxbridge, West London, UB8 3PQ
<b>Reporting to</b>	Deputy Director
<b>Responsible for the work of</b>	Work with the CLEAPSS senior technician to direct and supervise the laboratory work of the appropriate technical support staff.

### Main activities and responsibilities

- 1 To develop CLEAPSS services and resources to support and encourage the use of high quality and effective practical work in school chemistry.
- 2 To deal with enquiries to the CLEAPSS **Helpline**, by telephone and email. Enquiries will include resourcing, preparing for, and managing chemistry practical work safely, including providing model risk assessments where necessary.
- 3 To provide training in aspects of practical chemistry and associated health and safety for teachers, technicians and local authority officers. To address occasional meetings on the same or related issues.
- 4 To update and revise current CLEAPSS guidance on chemistry topics as well as produce new resources as appropriate, to keep CLEAPSS members, teachers, technicians, local authority officers, and others, informed and up-to-date.
- 5 To liaise with, and represent school interests on various regional and national bodies (for example DFE, HSE, EFA, BSI).
- 6 To evaluate equipment and resources and, where appropriate, to liaise with manufacturers and suppliers over the operation, safety, educational value and efficient functioning of equipment and other resources.
- 7 To carry out necessary research including reviewing publications to keep informed of legal and other developments relevant to the teaching of science specifically in chemistry related topics.